

**Assessment Committee  
Minutes**

|   |   |
|---|---|
| <b>Members present:</b> Casmir Agbaraji, Gholam Ehteshami, Daniel McLaughlin (chair), Samuel Quashie, Christine Reidhead, Anita Roastingear, & Thiagarajan Soundappan. <b>Members absent:</b> Sheena Begay, Franklin Elliott, Henry Fowler, & Wesley Thomas. <b>Guest:</b> Jerlynn Henry.   | <b>Date:</b> Fri Nov 9 2018. <b>Location:</b> SUB 235. <b>Called to order:</b> 10:15 am. <b>Adjourned:</b> 10:45 am.        |
| Agenda items & notes  | Action & person(s) responsible  |
| <b>1. Approval of the agenda</b>  |   |
| Approved by consensus.  |   |
| <b>2. Approval of previous minutes</b>  |   |
| Approved by consensus.  |   |
| <b>3. Reports</b>   |   |
| A. <b>SL101: program assessment.</b> McLaughlin presented a scorecard indicating participants' progress in designing program assessment plans. He asked for chairs' encouragement with faculty colleagues under their supervision, and for their attendance at final course session on Fri Nov 16.<br>B. <b>GenEd update.</b> McLaughlin shared first course proposal for inclusion in NM's GenEd matrix, developed by Carlos Paez for MTH 121. | Complete SL101 and assess efforts with course participants: <b>McLaughlin</b>   |
| <b>4. Old business</b>  |   |
| None.   |   |
| <b>5. New business</b>  |   |
| A. <b>Spring 2019 assessment priorities.</b> McLaughlin asked chairs to consult with colleagues about identifying two new programs for assessment development in spring semester.   | Meet with chairs individually in coming weeks to finalize program priorities: <b>McLaughlin with each department chair.</b> |
| <b>6. Announcements</b>   |   |
| A. <b>NMHEAR.</b> Annual conference will take place in ABQ on Feb 21-22. More information is available at: <a href="https://nmhear.nmsu.edu/">https://nmhear.nmsu.edu/</a>  |   |
| <b>Next regular AC meeting<br/>Fri Nov 30 2018 • SUB 231 • Coinciding w/ Chairs Meeting</b>   |   |